



**Service Director – Legal, Governance and  
Commissioning**

**Julie Muscroft**

Governance and Democratic Services

First Floor, Civic Centre 3

High Street

Huddersfield

HD1 2TG

**Tel:** 01484 221000

## Decision Summary

**Committee:**

**Date:**

**Committee Clerk:**

**TEL:**

**PERSONNEL COMMITTEE**

**TUESDAY 16 MAY 2017**

**Steve Copley**

**01484 221000**

**Chair**

Councillor David Sheard

**Councillors Attended**

S Pandor, T Lyons, N Turner and P McBride

**Apologies**

Councillor Graham Turner

---

### **1 Membership of the Committee**

This is where Councillors who are attending as substitutes will say for whom they are attending.

Apologies for absence were noted on behalf of Councillor Graham Turner.

---

### **2 Minutes of Previous Meeting**

To approve the Minutes of the meeting of the Committee held on Tuesday 4 April 2017.

The minutes of the Personnel Committee meeting held on 4 April 2017 were approved.

---

### **3 Interests**

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

None declared.

---

### **5 Member Question Time**

To consider questions from Councillors.

No questions were received.

---

### **6 Deputation/Petitions**

The Committee will receive any petitions and hear any deputations from members of the public.

A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

No deputations or petitions were received.

---

### **7 Exclusion of the Public**

To resolve that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

**RESOLVED** - That acting under Section 100(A)(4) of the Local Government Act, 1972, the public be excluded from the meeting for the following items of

business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act, as specifically stated in the under mentioned minutes.

---

## **8 Update on Human Resources and Industrial Relations and Trade Union Relationships in the New Council**

To receive an update on developments in the period since the Personnel Committee on 4 April 2017.

Contact: Rosemary Gibson 01484 221000

**Decision** - Members of the Personnel Committee agreed to:-

- (1). Receive this progress report and support the work that is being undertaken by the management side to develop our working relationships with the trade unions in Kirklees and West Yorkshire
  - (2). Ask for a further progress report at the next Personnel Committee
  - (3). Ask officers to provide members of the Committee with copies of the recent correspondence between the management and trade union sides for information and reference
  - (4). Ask officers to provide a more detailed report for the next Personnel Committee on the costs associated with the time off that is being taken by the representatives of the trade unions, plus the accommodation and facilities provided for them.
- 

## **9 Succession planning and managing change**

To receive an update on developments in the period since the Personnel Committee on 4 April 2017.

Contact: Jacqui Gedman 01484 221000

**Decision** – Members of the Personnel Committee agreed to:-

- (1). Recommend to Council that the post of Chief Executive be offered to Jacqui Gedman, the Acting Chief Executive, on a permanent basis
- (2). News of today's decisions being shared with the Council meeting in July 2017 , and to approve the appointment described in (1) above and this officer

becoming the head of the paid service (including the roles of (Acting) Electoral Registration Officer and (Acting) Returning Officer) as appropriate

(3). The post of Strategic Director for Economy and Infrastructure being filled on a permanent basis. This post will be advertised internally and externally. The Chief Executive will determine when this process will start.

(4). The post of Strategic Director for Children and Families being filled on a permanent basis. This post will be advertised internally and externally. The Chief Executive will determine when this process will start.

(5). The establishment of a member panel (based on a ratio of 2.1.1) to consider candidates for the posts described above.

---